

EXTRA MILE PROPERTY MANAGEMENT MOVE-IN WALK THRU REPORT

ADDRESS		LEASE TERM	
RESIDENT (s)			
PROPERTY MANAGER'S SIGNATURE		DATE	

Fax: (678) 838-6522 Email: Nlee@ExtraMilePM.com If you have any questions, please contact our office at (770) 265-2204

FOYER AREA	Satisfactory? Yes/No		Comments
FLOORING			
WALLS/ CEILING			
WINDOWS/ SCREENS			
DRAPES/ BLINDS			
LIGHT FIXTURES/ SWITCHES			
CLOSETS/ DOORS/ KNOBS			
FAMILY ROOM #1	Satisfactory? Yes/No		Comments
FLOORING			
WALLS/ CEILING			
WINDOWS/ SCREENS			
DRAPES/ BLINDS			
LIGHT FIXTURES/ SWITCHES			
CLOSETS/ DOORS/ KNOBS			
DINING AREA	Satisfactory? Yes/No		Comments
FLOORING			
WALLS/ CEILING			
WINDOWS/ SCREENS			
DRAPES/ BLINDS			
LIGHT FIXTURES/ SWITCHES			
CLOSETS/ DOORS/ KNOBS			
LIVING ROOM	Satisfactory? Yes/No		Comments
FLOORING			
WALLS / CEILING			
WINDOWS/ SCREENS			
DRAPES/ BLINDS			
LIGHT FIXTURES/ SWITCHES			
CLOSETS/ DOORS/ KNOBS			
KITCHEN	Satisfactory? Yes/No		Comments
FLOORING			
SINK / PLUMBING			
CABINETS/DRAWERS			
STOVE / OVEN			
GARBAGE DISPOSAL			

DISHWASHER				
REFRIGERATOR				
OTHER APPLIANCES				
WALLS/ CEILING				
WINDOWS/ SCREENS				
DRAPES/ BLINDS				
LIGHT FIXTURES/ SWITCHES				
CLOSETS/ DOORS/ KNOBS				
BEDROOMS	Satisfactory? Yes/No		#1	Comments Master #3 (Upper R)
FLOORING				
WALLS/ CEILING				
WINDOWS/ SCREENS				
DRAPES/ BLINDS				
LIGHT FIXTURES/ SWITCHES				
CLOSETS/ DOORS/ KNOBS				
BATHROOMS	Satisfactory? Yes/No		#1	Comments #2 Upstairs Master
FLOORING				
WALLS/ CEILING				
WINDOWS/ SCREENS				
SINK/ VANITY/ CABINET				
SHOWER/ TUB				
DRAWERS				
TOILET				
DRAPES/ BLINDS				
LIGHT FIXTURES/ SWITCHES				
CLOSETS/ DOORS/ KNOBS				
GARAGE & EXTERIOR	Satisfactory? Yes/No			Comments
YARD/ LANDSCAPING				
REAR PATIO				
GARAGE DOOR/ REMOTES				
MAILBOX				
FRONT DOOR				
PAINT /TRIM				
FENCE/ GATE				
GENERAL & MISCELLANEOUS	Satisfactory? Yes/No			Comments
SMOKE ALARMS				
DOORSTOPS				
KEYS/LOCKS/ALARMS				
WATER HEATER / FURNACE				
WINDOW THUMBLOCKS				
WASHER/DRYER HOOKUPS				

COMMENTS:			
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THE FOLLOWING ITEMS WERE PROVIDED TO TENANT:

- _____ Front door keys
- _____ Elevator Key
- _____ Mailbox Key
- _____ Storage Room Key
- _____ Main Gate Entrance Fob
- _____ Other

If these items are lost or stolen the replacement cost is \$150.00 per lost item

Tenant agrees and understands that any and all modifications to the Loft including paint colors must be approved by Owner

The undersigned acknowledges that the above is the condition of the Property at move in walk thru.

Tenant: _____ Date _____

Property Manager: _____ Date _____

